



# RECORDS RETENTION AND DISPOSITION SCHEDULE

## Transportation, Indiana Department of. Roadside Development.

Agency: Roadside Development		Division:	
ITEM NO.	RECORD SERIES	TITLE/DESCRIPTION <i>(This Retention Schedule is approved on a space-available basis)</i>	RETENTION PERIOD
1	81-231	<p><b>PROJECT FILES -- DELETED (This series is obsolete, but some records still exist in the Records Center)</b></p> <p>[Record Series history note: this series is obsolete; no new records may be accepted under this number. It is marked current only because already-transferred records still exist in the State Records Center which have not yet reached their disposal date.]</p> <p>These pertain to environmental studies on road and bridge projects throughout the state and files on related environmental matters. As these projects are constructed or as related environmental subject matter is revised or updated, an active file is no longer needed.</p>	TRANSFER to the RECORDS CENTER after the contract is let. TRANSFER to the INDIANA ARCHIVES for EVALUATION, SAMPLING and WEEDING pursuant to archival principles, after ten (10) years in the RECORDS CENTER.